



# APPLICATION FOR EMPLOYMENT

## PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME \_\_\_\_\_

SSN \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ ARE YOU 18 YEARS OR OLDER? \_\_\_\_\_

MAILING ADDRESS IF DIFFERENT \_\_\_\_\_

DO YOU HAVE A VALID DRIVER'S LICENSE? \_\_\_\_\_ CLASS OF LICENSE YOU POSSESS \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \_\_\_\_\_ (IF YES, PLEASE EXPLAIN ON BACK)

## EMPLOYMENT DESIRED

DESIRED POSITION \_\_\_\_\_ START DATE \_\_\_\_\_

SALARY DESIRED \_\_\_\_\_ ARE YOU PRESENTLY EMPLOYED? \_\_\_\_\_

WHERE? \_\_\_\_\_ MAY WE INQUIRE OF YOUR EMPLOYER? \_\_\_\_\_

## REFERNCES (NAMES OF 3 PEOPLE NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST 1 YEAR)

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ YRS. KNOWN \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ YRS. KNOWN \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ YRS. KNOWN \_\_\_\_\_

## PHYSICAL RECORD

DO YOU HAVE ANY PHYSICAL LIMITATIONS THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED? \_\_\_\_\_

IF YES WHAT CAN BE DONE TO ACCOMMODATE YOUR LIMITATIONS? \_\_\_\_\_

PLEASE DESCRIBES LIMITATIONS \_\_\_\_\_

IN CASE OF EMERGENCY NOTIFY: NAME \_\_\_\_\_ RELATION \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

## EDUCATION

DO YOU HAVE ANY SPECIAL TRAINING OR EXPERIENCE THAT WOULD BE AN ASSET TO THE POSITION THAT YOU HAVE APPLIED FOR? \_\_\_\_\_

IF YES, PLEASE DESCRIBE \_\_\_\_\_

AS A CONDITION OF EMPLOYMENT WE REQUIRE THE RIGHT TO CHECK YOUR VEHICLE DRIVING AND CRIMINAL BACKGROUND INCLUDING MISDEMEANOR TRAFFIC TICKETS AND VIOLATIONS. WE ALSO RESERVE THE RIGHT TO CHECK THIS RECORD PERIODICALLY. I UNDERSTAND THIS REQUEST AND AGREE TO THIS REQUIREMENT.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE."

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



# APPLICATION FOR EMPLOYMENT

## WORK HISTORY

LIST BELOW LAST THREE EMPLOYERS STARTING WITH LAST ONE FIRST

START & END DATE	NAME & ADDRESS OF EMPLOYERS	SALARY	POSITION	REASON FOR LEAVING
1.) _____ _____	_____	_____	_____	_____
2.) _____ _____	_____	_____	_____	_____
3.) _____ _____	_____	_____	_____	_____

## WORK EXPERIENCE

LIST BELOW YOUR WORK EXPERIENCE, BE SPECIFIC, ALSO LIST THE TYPE OF MACHINERY AND EQUIPMENT YOU ARE QUALIFIED TO OPERATE.

---



---



---



---



---

EQUAL OPPORTUNITY EMPLOYER

WE DO NO DISCRIMINATE ON THE GROUND OF RACE, COLOR, RELIGION, SEX, MARITAL STATUS, HANDICAP OR NATIONAL ORIGIN IN THE HIRING, RETENTION, OR PROMOTION OF EMPLOYEES; NOR IN DETERMINING THEIR RANK, OR THE COMPENSATION OR FRINGE BENEFITS PAID THEM.